

USING AI IN INCLUSIVE COMMUNICATION

10 do's

1. **Do use AI to brainstorm or clarify ideas**

Use it as a thought partner to organize your thinking—not to take over your message.

2. **Do fact-check any information it generates**

AI can sometimes make confident-sounding errors. Verify stats, dates, and sources.

3. **Do personalize AI-generated drafts**

Always add your tone, context, and perspective. Your audience wants you, not a generic voice.

4. **Do run inclusivity and bias checks**

Ask the AI to highlight non-inclusive language or check your draft for unconscious bias.

5. **Do edit for nuance**

AI is great with structure, but it may oversimplify sensitive issues. Add the complexity your values require.

6. **Do use AI to explore alternative phrasing**

If you're struggling to find neutral or accessible language, AI can suggest respectful alternatives.

7. **Do be transparent if AI played a significant role**

Especially in collaborative or public contexts, consider noting that AI supported the writing process. I use AI to inspire, improve and correct as part of the creative process, but I still fully own my content.

8. **Do set ethical boundaries**

If your Manifesto includes commitments to fairness, accessibility, transparency, and inclusivity, ensure your AI use reflects exactly that.

9. **Do experiment thoughtfully**

Test different approaches and prompts to get closer to your unique tone and goals.

10. **Do use AI to help manage your time—not rush your thinking**

Let it take care of structure or routine phrasing so you can focus on the heart of the message.

10 don'ts

1. **Don't treat AI output as final**

AI drafts are just a starting point. Never publish without editing, reviewing, and aligning with your values (Manifesto).

2. **Don't let AI speak for communities**

AI can unintentionally reproduce stereotypes or generalisations—don't rely on it to speak to lived experience!

3. **Don't assume "neutral" AI language is inclusive**

AI is trained on human language, which can include bias. Always apply your critical lens.

4. **Don't outsource sensitive content to AI**

Topics involving trauma, identity, or injustice need human judgement and care.

5. **Don't use AI to mask your voice or brand**

If the result sounds sterile, corporate, or "off"—it probably is. Rewrite it to sound like you.

6. **Don't rely on AI to generate values-based content from scratch**

Your Manifesto should be your source of truth—not something AI invents for you.

7. **Don't skip the feedback step just because AI was involved**

Even if the content feels polished, share it with real people to get grounded reaction.

8. **Don't use AI to churn out content at the expense of reflection**

Volume doesn't equal value. Prioritise meaningful posts over more frequent ones.

9. **Don't use AI to mimic someone else's voice**

Imitating another person's or group's identity—especially marginalized voices—is unethical.

10. **Don't pretend you wrote everything solo if you used AI extensively**

If transparency matters in your work, acknowledge how you used AI in your process.